**Members of Appleton with Eaton Parish Council are summoned to a meeting of the Parish Council at the Village Hall, Monday 11th January 2016 at 7.15pm**.

Susan Blomerus – Parish Clerk – 05/01/2016

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of the 14th December 2015 meeting and the 23rd November planning meeting as a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks Report**
8. **Budget 2016/17**
9. **Neighbourhood Plan**
10. **Lock Road**
11. **Age Concern and Neighbourhood Action Group:** To find representatives for these groups
12. **Email and internet security:** To review the security of the parish council’s email and operating software
13. **New audit regime**
14. **Insurance cover for contents of tennis club pavilion**
15. **Planning**

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| **Applications :** | | | |
| **(i)** | **P15/V2831/HH** | 102 Eaton Road, Appleton, OX13 5JJ | Proposed ground and first floor rear extension. Proposed ground floor front extension. Proposed loft conversion. |

1. **Finance**

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| **Invoices for approval** | | |
| **297** | **Clerks Salary and expenses: September 2015** | See attachment |
| **298** | **Ady Podbery:** Additional cut of the sportsfield 9/11/15 | £86.40 |
| **299** | **OLTA:** Last payment of loan | £1000 |
| **Invoices previously approved** | | |
| **296** | **Networld Sports Limited:** Goalposts for Appleton Sportsfield | £1790 |

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| **Receipts** | | |
|  | **Appleton Cricket Club**: Hiring of the sportsfield | £271 |
|  | Lantern making fundraising event for playground | £112.09 |

1. **Publications and correspondence**

* Letter from Vale of White Horse requesting the precept 2016/17
* Letter of thanks from OX13 Youth Club
* Letter from VOWH confirming that The Plough Inn has been successfully listed as an Asset of Community Value
* Letter from Oxford Direct Services
* Letter from Lloyds Bank confirming new signatories.

1. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
2. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 8th February 2016 at 7:15 in the Appleton village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*