**Members of Appleton with Eaton Parish Council are summoned to a meeting of the Parish Council at the Village Hall, Monday 14th December 2015 at 7.15pm**.

Susan Blomerus – Parish Clerk – 08.12.15

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of the 9th November 2015 meeting as a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks Report**
8. **APCC grant request**
9. **Appleton Volunteer Transport Service**
10. **Bus subsidies withdrawn**
11. **Besselsleigh footpath**
12. **Neighbourhood Plan:** To plan meeting dates
13. **To agree L&R spending:** goalposts, playground maintenance and pavilion cost plan
14. **Progress report on Lock Road and adjacent land**
15. **Website:** Charter and data retrieval
16. **Clerks salary**
17. **Planning**

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| **Applications** | | | |
| **(i)** | **P15/V2784/DIS** | 15 Badswell Lane Appleton Abingdon Oxfordshire OX13 5JN | Discharge of condition 3 - materials application P15/V0027/HH Two storey rear and side extensions, single storey rear extension |

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| **Decisions** | | | |
| **(i)** | **P15/V2373/HH** | 3 Fettiplace Close Appleton OX13 5LQ | Two storey extension  **Planning permission is granted** |
| **(ii)** | **P15/V2584/AG** | Land located to the west of and adj Hill Nurseries Netherton Road Appleton | Erection of storage shed  **a formal application for planning permission is not required** |

1. **Finance**

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| **Invoices for approval** | | |
| **289** | **Clerks Salary and expenses: September 2015** | See attachment |
| **290** | **Citizens Advice Bureau donation** | £50 |
| **291** | **The Play Inspection Company** | £96 |
| **292** | **Roger Gilkes:** 46.4 litres of fuel for roller, move and tractor | 49.61 |
| **293** | **Appleton Village Hall Management Committee** | £1000 |
| **294** | **Appleton Community Shop:** Stationary | £20.99 |
| **295** | **Ady Podbery**: Gang mow field 8/10 and strimming | £134.40 |
| **Invoices previously approved** | | |
| **287** | **Rigby Taylor:** Whiteliner for sportsfield | £177.06 |
| **288** | **Sweet Fuels:** Oil for heating at the Sportsfield | £293.63 |

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| **Direct Debit** | | |
| **DD** | **Thames Water:** Water for Sportsfield | £33.59 |
| **DD** | **Southern Electric:** Electricity for Sportsfield | £65.60 |

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| **Receipts** | | |
| **500048** | **Lantern Making:** Profits from event 2014 | £243.74 |
|  | **Cumnor Minors:** Hiring of Sportsfield | £100 |

1. **Publications and correspondence**

* Letter from Lord-Lieutenant of Oxfordshire regarding the Queen’s 90th birthday celebrations.
* Letter from APCC regarding request for grant increase

1. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
2. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 11th January 2015 at 7:15 in the Appleton village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*