**Members of Appleton with Eaton Parish Council are summoned to an extraordinary meeting of the Parish Council at the Village Hall,**

**Monday, 21st November 2016 at 7.15pm**.

Susan Blomerus – Parish Clerk – 15.11.16

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Lock Road Permit System:** To discuss a response to the email from A.H Cornish and discuss and approve wording for submission to The Advertiser and website.
5. **Green Lane Hedge:** To discuss assisting in the cost of repair of the fence at Green Lane.
6. **Donation to Parish Council from the Lock Road permit system:** To discuss and approve using the parish council donation from the permit system to make a number of free permits available for single occupation and low income households.
7. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
8. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 12th December 2017 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*