**Appleton with Eaton Parish Council meeting at the Village Hall**

**Monday 8th October 2018 at 7.15pm**.

Susan Blomerus – Parish Clerk – 20.10.18

**MINUTES**

**Present:** Mr John Adams, Mrs Susan Blomerus (parish clerk), Mary Carey, Mrs Liz Gilkes, Dr Mark Richards, Mr Tony Sibthorp, Mr Darren Vinton, Mrs Anna Yalci

**Also present:** Mr Hjalmar Blomerus, Miss Alix Evans, Mrs Allison Leigh, Mr Kevin Kearney, Mrs Alice Parker

1. **Apologies for Absence:** Cllr Fitzgerald-O’Connor
2. **Declarations of interest:** None
3. **Public questions and statements:**

Closure of Rainbow Bridge/Harts Footbridge:

The parish council were informed that the bridge has been closed due to defects detected after a structural survey was carried out on the 5th October 2018. It is expected to take some time for the repairs to be carried out.

Mrs Alice Parker reported that there is 7 miles between river crossings. The round walk will be 15 miles. The closed bridge makes access to the Thames Path impossible. Oxfordshire County Council has a duty to maintain the public footpath.

**Resolved:** The clerk was asked to write to Oxfordshire County Council and ask if they can put anything in place so that the community can have access to both sides of the river. The clerk was also asked to request of copy of the structural report. The clerk will informed A.H. Cornish of the closure of the bridge as landowners.

1. **Reports from District and County Councillors:** None received
2. **Minutes of the last meetings:** The minutes of the 10th September 2018 parish council meeting, the 16th July 2018 and the 6th August 2018 planning meetings were signed as true records.
3. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:** None
4. **Clerks report:** None
5. **The Plough:** Update from Pub Working Group: Mr Simon Jeffreys had a conversation with Mr Ed Little at Hawthorne Leisure to make it clear that the group is keen to work with/talk to the developers. Mr Little said that he will pass this information on but no feedback has been received to date. Nothing has happened, but this situation could change overnight if the developers appeal.
6. **Neighbourhood Plan:** The draft Neighbourhood Plan was reviewed and approved by the parish council. The pre-submission consultation will start late October/ early November 2018.
7. **Cleaning of the war memorial/Tree of remembrance:** The parish council received correspondence to say that the war memorial is in need of a clean. A quote has been received with two options**:**

Option 1: Light clean and attending to stonework @£888 + vat

Option 2: Intense cleaning of  all areas including paving and attending to the inscriptions where necessary @£1225 +vat

Cleaning the stonework does take a little bit off the surface therefore it is recommended to clean the memorial every 15 years. The war memorial was cleaned in 2010.

Mrs Carey has received advice from the War Memorial Trust to gently wash with water use a bristle brush and a wooden spatula to clean the war memorial. Using this method the memorial will age gracefully. The paving also needs a clean.

**RESOLVED:** Mr Sibthorp will organise a cleaning group to clean the war memorial by the 11th November

Tree of remembrance: As part of the nation’s commemoration of the Centenary of the Armistice of WW1, Oxfordshire County Council is partnering with The Woodland Trust and donating tree saplings and a commemorative plaque to go alongside the tree sapling to all parish councils in Oxfordshire.

**RESOLVED:** Mrs Carey will follow up on potential locations for the tree

1. **Speeding in the village:** A speed survey has been completed; which indicated that speeding is an issue in the village. At the moment the parish council does not have the funds to purchase a speed camera.

**RESOLVED:** Measures to combat speeding to be explored as a priority when sufficient funds are available.

1. **A420 capacity and safety concerns:** Mr Sibthorp has drafted the letter to be sent to Mr Ed Vaizey MP outlining the parish council’s safety concerns with regards to the A420. It was suggested to send Layla Moran MP a copy of the letter when it is completed.

**RESOLVED:** The clerk was asked to send a letter to the Fyfield Parish Council to inform them that the parish council is drafting a letter to Ed Vaizey MP.

1. **Safe access to the A420 via Oaksmere:** There is a lot of vegetation along Oaksmere making it impossible for pedestrians to walk on the verge.

**RESOLVED:** Mr Adams will approach Mr Farrant to see if he is able to cut back the vegetation so pedestrians can walk safely on the verge.

1. **Section 106A grant for Comet Bus Service:** It was agreed to donate £200 to keep the service going**.**
2. **Parish Council insurance renewal quote:** The parish council reviewed the new insurance policy.

**RESOLVED:** The parish council accepted the quote for one year with Came and Company. Next year the parish clerk will seek new quotes.

1. **Queen's Commonwealth Canopy project:** To consider Layla Moran’s offer of planting trees in the parish. **RESOLVED**: The parish clerk will email Layla Moran’s office and accept the offer of a tree.
2. **Appointment of new parish clerk:** The roles and salary of the new parish clerk were agreed.

**RESOLVED:** The offer letter and contract will be drafted

1. **Planning**

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| **Planning applications** | | | |
| **(i)** | **P18/V2265/FUL** | 31 Badswell Lane Appleton Abingdon OX13 5JN | Proposed two storey side extension to create 1 x 2 bed dwelling and ancillary works  **No objections but the parish council would like to highlight the fact that the hedge will be cut away along the rear access that is privately owned by 33 Badswell Lane. 31 Badswell Lane will not have rear access to the property as the rear path is the private access to 33 Badswell Lane.** |
| **(ii)** | **P18/V2386/HH** | The Paddocks Park Lane Appleton Abingdon OX13 5JT | Garage conversion to gymnasium and play room, new first floor flank gable window, rooflights. Related internal alterations are considered Permitted Development.  **No objections** |
| **(iii)** | **P18/V2335/FUL**  **P18/V2336/LB** | 57 Eaton Road Appleton Abingdon OX13 5JH | New dwelling, relocate access, and rebuild stone boundary wall  **No objections** |
| **Planning Decisions** | | | |
| **(i)** | **P18/V1748/HH** | Spinney View Oaksmere Appleton Abingdon OX13 5PP | Erection of a two storey and single storey rear extension.  Conversion of attached garage to living accommodation. |

1. **Finance:**
   1. **Auditors report and annual return 31/03/2018:** The auditor’s report from Moore Stephens was reviewed and accepted by the parish council. The notice of conclusion of audit has been displayed on the noticeboard outside the village shop and on the parish website.
   2. **Payments and receipts**

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| **Invoices** | | |
| **483** | **Clerks salary and expenses:** September 2018 | See attachment |
| **484** | **GeoXphere Ltd:** Annual subscription to Parish Online to support the Neighbourhood Plan | £36.00  **Approved** |
| **485** | **Moore Stephens:** External audit fees | £240.00  **Approved** |
| **486** | **Avia Boiler Care Ltd:** Servicing the boiler at the sportsfield pavilion | £307.50  **Approved** |
| **487** | **The Play Inspection Company:** Operational inspections for the playground and the sportsfield | £90.00  **Approved** |
| **Subject to approval of 18/128 and 18/129** | | |
| **488** | **Came and Company:** Insurance | £1490.32 |
| **489** | **3 Villages Comet Bus Group:** Donation | £200.00 |
| **Income received** | | |
| **Vale of White Horse District Council:** 2nd instalment of the precept 2018/19 | | £9620.00 |

1. **Publications and correspondence:**
2. Letter from Moore Stephens confirming the completion of the audit for the year ended 31st March 2018
3. Letter from Royal Mail regarding scam mail. Notice posted of the village noticeboard.
4. **Matters for report:**

* Willow tree to be added to November agenda
* REL Capital has submitted a new planning application for The Plough.

1. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 12th November 2018 at 7:15 in the village Hall.